

## 1 Statement of Need

SAE will describe your target population, including demographics, cultural values, beliefs and norms, and the socioeconomic factors that influence quality of life and the nature of the problem.

## 2 Proposed Effective Practices

SAE will help you identify evidence-based practices that can best serve your clients. We will show you how these practices incorporate the best objective information available regarding the effectiveness and acceptability.

## 3 Proposed Implementation Plan

SAE will help you describe how the proposed service or practice will be implemented and develop a realistic timeline that shows key activities, milestones, and responsible staff.

## 4 Organizational Capacity

SAE will help you demonstrate that your agency and participating organizations have the capability, experience, and culturally appropriate knowledge base to effectively carry out the project.

## 5 Evaluation and Data

SAE will work with you to develop plans for data collection, management, analysis, interpretations, and reporting. Its evaluators will ensure the plan effectively monitors the fidelity of the program's implementation and effectiveness of the proposed services on client status, and will assist you in meeting regulatory agency reporting requirements.

## 6 Cultural Competence

SAE will guide your agency in defining and presenting your approach to the impact of cultural values, norms, and beliefs on project activities, consumer involvement, and evaluation.

## Outline of the Elements of a Typical Grant Application



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